



Job Description

Position:

Classroom Teacher

General Description:

Under the supervision and direction of the principal, the Classroom Teacher shall have curricular, instructional, administrative, student services and other responsibilities as assigned.

Duties And Responsibilities:

Duties may include, but are not limited to, the following:

- **Engaging And Supporting All Students In Learning.** Connecting students' prior knowledge, life experience, and interests with learning goals. Using a variety of instructional strategies and resources to respond to students' diverse needs. Facilitating learning experiences that promote autonomy, interaction and choice. Engaging students in problem solving, critical thinking and other activities that make subject matter meaningful. Promoting self-directed, reflective learning for all students.
- **Creating And Maintaining Effective Environments For Student Learning.** Creating a physical environment that engages all students. Establishing a climate that promotes fairness and respect. Promoting social development and group responsibility. Establishing and maintaining standards for student behavior. Planning and implementing classroom procedures and routines that support student learning. Using instructional time effectively.
- **Understanding And Organizing Subject Matter For Student Learning.** Demonstrating knowledge of subject matter content and student development. Organizing curriculum to support student understanding of subject matter. Interrelating ideas and information within and across subject matter areas. Developing student understanding through instructional strategies that are appropriate to the subject matter. Using materials, resources and technologies to make subject matter accessible to students.
- **Planning Instruction & Designing Learning Experiences For All Students.** Drawing on and valuing students' backgrounds, interests and developmental learning needs. Establishing and articulating goals for student learning. Developing and sequencing instructional activities and materials for student learning. Designing short-term and long-term plans to foster student learning. Modifying instructional plans to adjust for student needs.
- **Assessing Student Learning.** Establishing and communicating learning goals for all students. Collecting and using multiple sources of information to assess student learning. Involving and guiding all students in assessing their own learning. Using the results of assessments to guide instruction. Communicating with students, families and other audiences about student progress.
- **Developing As A Professional Educator.** Reflecting on teaching practice and planning professional development. Establishing professional goals and pursuing opportunities to grow professionally. Working with communities to improve professional practice. Working with families to improve professional practice. Working with colleges to improve professional practice. Balancing professional responsibilities and maintaining motivation.

- **Other Professional Responsibilities.** Present a positive professional image by action, communication and appearance. Collaborate with others to meet the goals and priorities at the school and the District levels. Work with colleagues and actively contribute to problem resolution. Demonstrate effective interpersonal relationships with staff, students, parents and the community. Follow Board of Trustees policies, as well as school procedures, rules and regulations. Participate in professional improvement activities, as needed, to strengthen performance. Perform agreed upon adjunct duties and other duties as may be assigned by the supervisor; consistent with policies, procedures and negotiated agreements.

Physical Requirements:

Ability to see for purposes of reading policies and printed material. Ability to understand speech at normal levels in person or on the telephone. Ability to communicate so others will be able to understand a normal conversation in person or on the telephone. Ability to operate necessary equipment including computers and computer software with dexterity. Ability to occasionally lift/carry supplies, materials and equipment weighing up to 35 pounds. Ability to demonstrate mental acuity in the performance of job related duties and interactions with students and adults.

Working Conditions:

Public school work environment subject to sitting at a desk or standing for long periods of time, bending and crouching, kneeling at files, pushing/pulling file drawers, equipment and supplies, reaching in all directions and working at a computer or other standard school equipment.

Qualifications - Required:

Knowledge of:

- Instructional techniques and strategies appropriate to the curriculum; state frameworks, district approved curriculum, board/district/school policies and procedures; current and relevant assessment techniques and strategies.

Ability to:

- Establish and maintain behavior expectancies, including an orderly, effective and safe student environment; learn and interpret laws, rules and regulations related to the operation of public schools; prepare clear and concise reports; maintain detailed and accurate records, operate a computer and computer software; analyze situations carefully and adopt effective courses of action; work effectively in the absence of supervision; communicate effectively, both orally and in writing; establish and maintain cooperative working relationships with parents, students, staff and administration.

Salary:

As set forth in the Certificated Salary Schedule.

Work Year:

185 days per year, 7.5 hours per day.

Evaluation:

Principal or Assistant Principal